

POWELL COUNTY FISCAL COURT
REGULAR CALLED MEETING
JANUARY 12TH, 2016
6:00 p.m.

A G E N D A

- I. Call Meeting To Order
- II. Roll Call
- III. Clerk's Report of Last Meeting
- IV. Bills Submitted for Payment
- V. Approval Treasurer's Financial Statement
- VI. Approval Treasurer's Transfers/Amendments

NEW BUSINESS:

- Report to the People (Extension Office)
- Public Comments
- Updates
- Sheriff's Budget/ Salary Caps
- Clerk's Budget
- EMA/CSEPP position
- Salary Schedule
- Senior Citizens Center drilling
- Jail Policy & Procedures Manual
- Vacation
- 2016 Holiday Schedule

- XI. Other

**POWELL COUNTY FISCAL COURT
REGULAR CALLED MEETING
JANUARY 12th, 2016
6:00 p.m.**

Present: Judge Anderson, County Judge Executive
Connie Crabtree, Fiscal Court Clerk
Gary West, Road Supervisor
Robert King, County Attorney
Cory Graham, Wireless 911 Coordinator
Steve Asbury, EMA/CSEPP

Judge Anderson called this meeting to Order

Judge Anderson asked the Clerk for roll call:

**Magistrate Donna Gabbard – Present
Magistrate Mike Lockard – Present
Magistrate Keith Hall – Present
Magistrate Kenneth Rice - Present
Magistrate Timmy Tipton – Present**

The meeting began with approving the Clerk's report for the December meetings.

A motion was made by Magistrate Mike Locker and then was seconded by Magistrate Kenneth Rice to approve the Clerk's report for the meeting dated December 8th, 2015.

Motion passes unanimously

6-0

A motion was made by Magistrate Donna Gabbard and then was seconded by Magistrate Timmy Tipton to approve the Clerk's report for the meeting dated December 16th, 2015.

Motion passes unanimously

6-0

There were no objections to pay all the bills submitted for payment.

The Judge also submitted two additional items for payment. No were no objections to pay these items.

The Financial Report was submitted for court's review

A motion was made by Magistrate Kenneth Rice and then was seconded by Magistrate Donna Gabbard To approve the Treasurer's transfers as presented.

There were no Public Comments.

The Extension office was the first item of business. They were there to give the Report to the People Presentation. Those present were Karen Graham, Valarie Stewart, and Dean Rogers. Pam Dooley gave the presentation to the court. The Report to the People Presentation sums of the activities that the Extension office done during 2015. They also brought country ham biscuits and ale 8's for the court members. The court thanked the Extension Office for all the things they do for the county,

Old Business:

Shane Bowen was awarded the bid in during the December 2015 meeting. The bid submitted requested that he receives 2 draws for the completion of this bridge. The first draw is in the amount of \$12,000.00.

A motion was made by Judge Anderson and then was seconded by Magistrate Donna Gabbard to approve the first draw in the amount of \$12,000.00.

Motion passes unanimously

6-0

Brief discussion in re-doing the 911 Ordinance

Judge Anderson made court aware of updates for the projects going on.

Project's on Millstone and Brush Creek are now complete.

The County received a check for reimbursement on these projects in the amount of \$21,362.09.

Department Head Updates was next on the agenda.

Steve Asbury, EMA Director was the first one to give his updates.

Mr. Asbury told court members that he had attended a dinner for search and rescue.

Search and Rescue had 65 missions for the year.

James Woolsey received member of the year.

Mr. Asbury made court members aware that they would be having an upcoming training that would be taught by local minister on how to deal with death.

The last update from Mr. Ashbury was making the court aware that Powell County EMA and the Clay City Fire Department had partnered with the Clark County Fire Department to apply for a grant in the amount of \$297,250.00. The grant would be for 14 self-contained breathing apparatuses. If the grant is approved the county would be responsible for 10% of the grant (\$29,725.00). The grant would be going to all three departments.

Cory Graham, Dispatch was next to give the Court some updates on the Dispatch Center.

He talked to court members about a 3rd position slot at the Dispatch Center to take emergency calls.

The emergency calls that come in could be a call for snow removal or reporting a fallen tree. The road department's office phone would ring into the dispatch center through the KADD system

Gary West, Road Foreman was the next to give his updates for the road department.

He told court members that the track for Cane Creek had been delivered.

More salt had been delivered

They had parts coming in to fix the two trucks that had torn up.

Arlene Rogers was present for the meeting to give some updates for ambulance service.

Ambulance employees had training on the new billing program

MCA supplied employees with notebooks.

Danny McCormick was present at the meeting to discuss the Radio Tower site with court members.

He told court members that he had to redo the bids for the site because the last ones came in too high.

Judge Anderson presented the court with two sealed bids that were received for the Radio Tower Site.

The first sealed bid was submitted from Master Electrical Service, Inc. in the amount of

\$124,428.00

Seconded sealed bid presented was submitted from Lyle's Electric in the amount of \$148,000.00

Mr. McCormick told court members that he would submit the bids to the State to be reviewed.

No Action taken

Sheriff Danny Rogers was present at the meeting to present his 2016 Budget. Judge Anderson questioned if he was going to hire a new employee and why he had the insurance line.

A motion was made by Magistrate Kenneth Rice and then was seconded by Magistrate Donna Gabbard to approve the Sheriff's 2016 budget as presented.

Motion passes unanimously

Next the Sheriff presented his 2016 Annual Order Setting Maximum Amount for Deputies and Assistants in the amount of \$205,000.00.

A motion was made by Magistrate Mike Lockard and then was seconded by Magistrate Keith Hall to approve the Sheriff's 2016 Annual Order Setting Maximum amount for Deputies and Assistants.

Motion passes unanimously

6-0

County Clerk Rhonda Barnett was next on the agenda to present her 2016 budget materials but was unable to attend the meeting.

A motion was made by Magistrate Timmy Tipton and then was seconded by Magistrate Mike Lockard to approve the Clerks 2016 as presented.

Motion passes unanimously

6-0

A motion was made by Judge Anderson to approve the Clerk's 2016 Annual Order Setting maximum amount for Deputies and Assistants as the same as last years in the amount of \$134,000.00 the motion was then seconded by Magistrate Kenneth Rice. (We had no other choice because Ms. Barnett was not present for the meeting.)

Motion passes unanimously

6-0

Next discussion was the EM/CSEPP Position

Judge Anderson passed out a letter of recommendation to the court members.

Judge recommendation is to move Steve Asbury out of the CSEPP portion of his position (17,500.00) and pick up that portion of his salary by increasing his level of work in the EM branch. This will leave his salary the exact same as well as make our reimbursement from EM easier as the directors salary one of the primary factors they look at in assigning grant amounts. This is one of the things Steve and I have learned since he stepped into this position when we were looking at way to increase funding. This would also allow us to narrow the hats he wears to two versus three.

Move Daxon Caudill into the CSEPP portion vacated by Steve Asbury and the rest of his work and salary come from the remainder of the EM line. This as well will not increase the salary lines and will save nearly 7K by not having to hire an additional employee. It also allows us to retain the dispatch capabilities in our EM department to use during EOC operations.

A motion by Magistrate Timmy Tipton and then was seconded by Magistrate Kenneth Rice to accept Judge Anderson's written proposal to hire Daxon Caudill.

Motion passes unanimously

6-0

Next was the approval of the 2016 Salary Schedule for the county.

A motion was made by Judge Anderson and then was seconded by Magistrate Kenneth Rice to approve the 2016 salary schedule of the county.

Motion passes unanimously

Judge Anderson submitted court with 2 proposal's for Geotechnical Exploration for the new Senior Citizens Center.

The first one submitted was from S&ME for Geotechnical Exploration in the amount of \$ 6500.00

The second one submitted was from LE Gregg for Geotechnical Exploration in the amount of \$ 5418.00

A motion was made Judge Anderson and then was seconded by Magistrate Keith Hall to approve LE Gregg's proposal as long as it meets the criteria and requirements.

Motion passes unanimously

6-0

Next item on the agenda was the Jail Policy & Procedure's Manual.

A motion was made by Magistrate Timmy Tipton and then was seconded by Magistrate Mike Lockard to include the recommendation revisions into the policy. (Follow's minutes)

Motion passes unanimously

6-0

Moving on to the discussion of vacation time for county employees

After a brief discussion a motion was made by Magistrate Kenneth Rice and then was seconded by Magistrate Mike Lockard that county employees has to work the entire year to receive their first 40 hours of vacation.

Motion passes unanimously

6-0

The last item on the agenda was the 2016 holiday schedule for county employees.

A motion was made by Magistrate Mike Lockard and then was seconded by Magistrate Keith Hall to approve the 2016 holiday schedule.

Motion passes 5-0

Judge Anderson- Aye

Magistrate Gabbard – Aye

Magistrate Hall – Aye

Magistrate Lockard – Aye

Magistrate Rice – Aye

Magistrate Tipton – Nay (opposed)

A motion was made by Magistrate Kenneth Rice and then was seconded by Magistrate Mike Lockard to adjourn.

Motion passes unanimously

6-0

James Anderson Jr

James Anderson

Donna Gabbard

Donna Gabbard

Keith Hall

Keith Hall

Mike Lockard

Mike Lockard

Kenneth Rice

Kenneth Rice

Timmy Tipton

Timmy Tipton