

**POWELL COUNTY FISCAL COURT
REGULAR CALLED MEETING
JANUARY 8TH, 2019
6:00 p.m.
POWELL COUNTY COURTHOUSE**

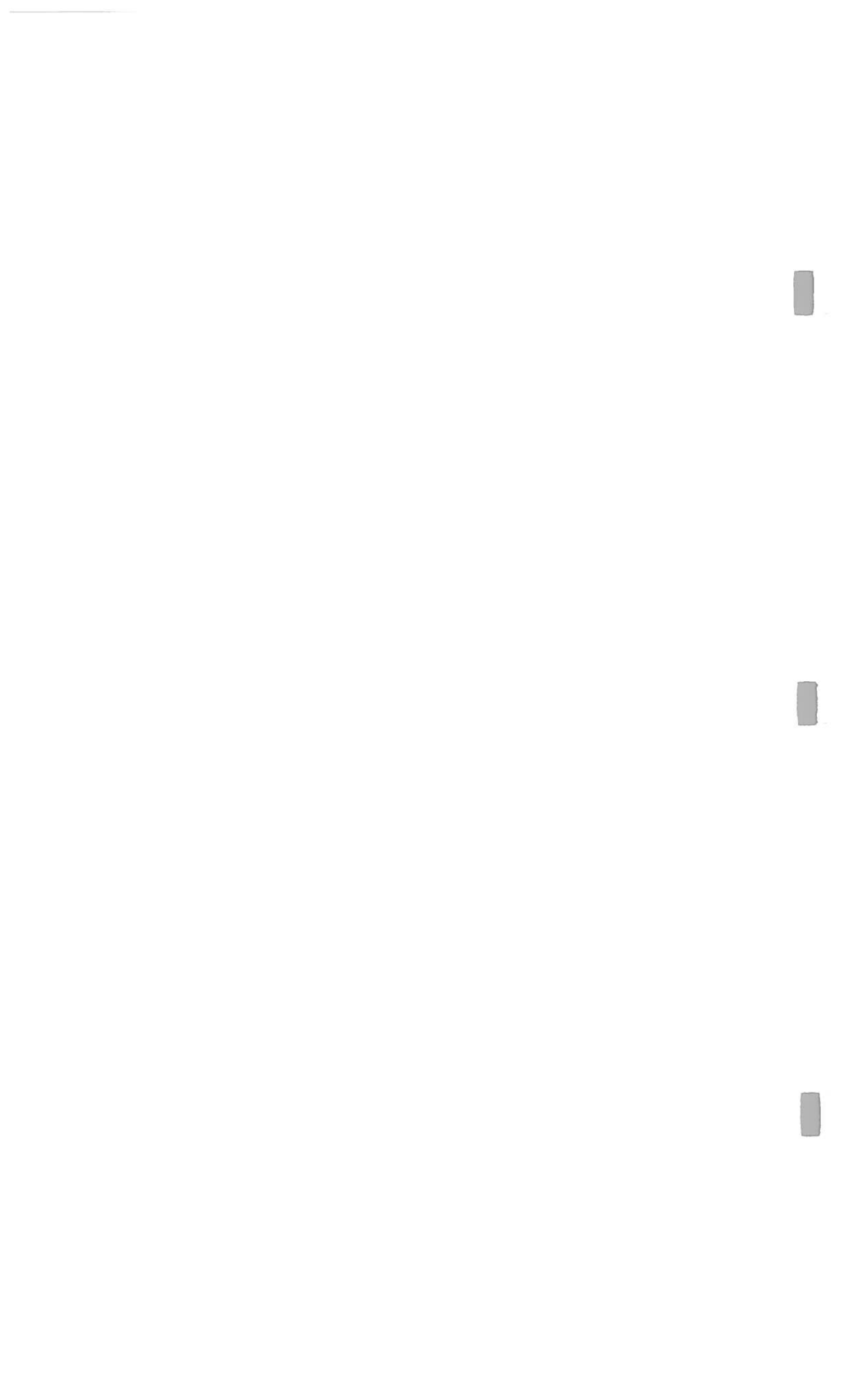
A G E N D A

**Workshop at 4:00 p.m.
Regular Meeting at 6:00 p.m.**

- I. Call Meeting To Order
- II. Roll Call
- III. **Public Comments**
- IV. Clerk's Report of Last Meeting
- V. Bills Submitted for Payment
- VI. Approval Treasurer's Financial Statement
- VII. Approval Treasurer's Transfers
- VIII. Old Business
- IX. New Business

- Powell County Extension Office – "Report to the People" Presentation
- Clerk's Budget
- Sheriff's Budget
- Hires
- Re-Appointments
- Truck Bid
- Road Contract
- Site Ordinance
- Tiny Jones Road
- County Clerk Closeout
- Memo to Supervisor's
- Jail
- Fiscal Court Committee's

VI. Other



**POWELL COUNTY FISCAL COURT
REGULAR CALLED MEETING
JANAURY 8TH, 2019
6:00 p.m.**

There was at workshop held at 4:00 p.m.so the new Magistrates could ask questions they may have about the budget or any other concerns.

Judge Anderson called the Workshop discussion to order.

Judge Anderson ask the Clerk to call roll for the Magistrates in attendance for the workshop discussion.

- Magistrate Dennis Combs – Present**
- Magistrate Donna Gabbard – Absent for roll call (came in later)**
- Magistrate Mike Lockard – Absent**
- Magistrate Chad Patton – Present**
- Magistrate Timmy Tipton – Present**

A motion was made by Magistrate Patton seconded by Magistrate Combs to adjourn the workshop discussion.

Motion passes

- Magistrate Combs – Aye**
- Magistrate Gabbard – Aye**
- Magistrate Patton – Aye**
- Magistrate Tipton – Aye**
- Judge Anderson – Aye**

The Powell County Fiscal Court met at the office of the Powell County Judge Executive for a regular called meeting held at 6:00 p.m.

Those present at the meeting were Judge James Anderson, Fiscal Court Clerk Connie Crabtree, Ambulance Director Nathan Hall, Assistant Ambulance Director Arlene Rogers, Emergency Management Director Steve Asbury, County Attorney Robert King, County Court Clerk Jackie Everman, Sherry Skidmore, Road Foreman Daniel Clair, Solid Waste Coordinator Tim Snowden and Clay City Times Reporter Cecil Pergram.

Judge Anderson called the regular meeting to order at 6:00 p.m.

This is the first meeting with newly elected Magistrates Dennis Combs and Chad Patton.

Judge Anderson ask the Clerk to call roll for Magistrates in attendance for the meeting.

- Magistrate Dennis Combs – Present**
- Magistrate Donna Gabbard – Present**
- Magistrate Mike Lockard - Present**
- Magistrate Chad Patton – Present**
- Magistrate Timmy Tipton – Present**

Judge Anderson began the meeting with honoring the loss of his grandmother. His grandmother passed away earlier in the day. He said that he granny was the best human on this earth and lived life the way all people should do. His granny was his hero and will be greatly missed.

Kara Lewis representative from Appalachian Wireless began the meeting to inform the court and employees of some plans they have to offer. She also discussed the discount she could give county employees in their phone service if they switched to this company. Court members ask her to leave the information she had prepared and someone may contact her about their service.

The Powell County Extension Office was next to give their "Report to the People" presentation. They provided country ham biscuit's along with cold Ale 8's. Their presentation covered all the things they had done with the community for the past year. They also thanked the court for their county contribution they give every year to the 4-H. The court then thanked them for providing the country ham biscuit's and cold ale 8's and all they do for the community.

A motion was made Magistrate Lockard seconded by Magistrate Gabbard to approve the Clerk's report for the December 14th, 2018 special called meeting.

- Motion passes**
- Magistrate Combs**
- Magistrate Gabbard – Aye**
- Magistrate Lockard – Aye**
- Magistrate Patton – Aye**
- Magistrate Tipton – Aye**
- Judge Anderson – Aye**

There were no objections in paying all the bills submitted for payment. Therefore all bills will be paid. There were an invoice submitted from Surplus Property in the amount of \$1075.00 which should be paid by the Powell County Industrial Authority.

Treasurer presented all the financials for court members to review.

Treasurer presented a copy of the 2nd quarterly report to all court members for their review. A motion was made by Magistrate Tipton seconded by Magistrate Lockard to approve all the Treasurer's transfers as presented including the budget transfers to balance the 2nd quarter report.

- Motion passes**
- Magistrate Combs – Aye**
- Magistrate Gabbard – Aye**
- Magistrate Lockard – Aye**
- Magistrate Patton – Aye**
- Magistrate Tipton – Aye**
- Judge Anderson – Aye**

Fee office Budgets was the next item on the agenda
County Court Clerk Jackie Everman was present for the meeting to present her 2019 calendar year Clerk's budget. The budget amount was for \$2,796,660.00.
A motion was made by Magistrate Lockard seconded by Magistrate Patton to approve the County Court Clerk's 2019 calendar year budget.

Motion passes

- Magistrate Combs- Aye**
- Magistrate Gabbard- Aye**
- Magistrate Lockard – Aye**
- Magistrate Patton – Aye**
- Magistrate Tipton – Aye**
- Judge Anderson – Aye**

County Court Clerk Jackie Everman also presented her Annual Order Setting Maximum amount for Deputies and Assistants for calendar year in the amount of \$233,000.00.

A motion was made by Magistrate Gabbard seconded by Magistrate Dennis Combs to approve the County Court Clerk’s Annual Order Setting Maximum Amount for Deputies and Assistants for calendar year 2019 in the amount of \$233,000.00.

Motion passes

- Magistrate Combs – Aye**
- Magistrate Gabbard – Aye**
- Magistrate Lockard – Aye**
- Magistrate Patton – Aye**
- Magistrate Tipton – Aye**
- Judge Anderson - Aye**

Sherry Skidmore with Powell County Sheriff’s office was present to present the 2019 calendar year Sheriff’s budget. The budget amount was \$436,000.00

She also presented court members with a print out of the total of franchise bills collected in the month of November 2018. The amount collected was \$671,415.02.

A motion was made by Magistrate Lockard seconded by Magistrate Combs to approve the 2019 calendar year Sheriff’s budget.

Motion passes

- Magistrate Combs – Aye**
- Magistrate Gabbard – Aye**
- Magistrate Lockard – Aye**
- Magistrate Patton – Aye**
- Magistrate Tipton – Aye**
- Judge Anderson- Aye**

Ms. Skidmore also presented the Annual Order Setting Maximum amount for Deputies and Assistants for calendar year 2019 in the amount of \$208,000.00.

A motion was made by Magistrate Tipton seconded by Magistrate Patton to approve the Annual Order Setting Maximum Amount for Deputies and Assistants for calendar year 2019 in the amount of \$208,000.00.

Motion passes

- Magistrate Combs – Aye**
- Magistrate Gabbard – Aye**
- Magistrate Lockard – Aye**
- Magistrate Patton – Aye**
- Magistrate Tipton – Aye**
- Judge Anderson - Aye**

The last thing she presented was the statement of amount to be advanced each month totaling \$25,000.00 for the operation of the County Sheriff's office and a copy of the bond. A motion was made Magistrate Gabbard seconded by Magistrate Combs to authorize Judge Anderson to sign any and all papers concerning this advancement.

Motion passes

- Magistrate Combs – Aye**
- Magistrate Gabbard – Aye**
- Magistrate Lockard – Aye**
- Magistrate Patton – Aye**
- Magistrate Tipton - Aye**
- Judge Anderson – Aye**

Hires was the next item listed on the agenda.

Judge Anderson told members that we had several openings but our road department has suffered the most due to a couple retiring, unfortunately one to death and some will be looking to retire. We have had several applications turned in for the road department and do have several working at a part-time status there.

The Judge said they have been working on getting a tier system in place so when a person is hired in we can hire them in an appropriate level according to their skill set and also evaluations of applications and interviews.

Re-appointments and Re-Hires.

Judge Anderson told members that at the beginning of each term, it is required that all employees and appointments be re-done with the exception of the county treasurer who is to be done separately as their term lasts through June to insure continuity should there be changes within the administration. For the auditors we are referencing the gross wages and hours report that each of our employees were paid. (A copy of these reports will follow minutes).

The Magistrates were given a copy of these reports

A motion was made by Magistrate Lockard seconded by Magistrate Gabbard to re-hire and re-appoint all county employees with their salaries remaining the same with no changes.

Motion passes

- Magistrate Combs – Aye**
- Magistrate Gabbard – Aye**
- Magistrate Lockard – Aye**
- Magistrate Patton- Aye**
- Magistrate Tipton – Aye**
- Judge Anderson – Aye**

Truck Bid opening

An ad was posted in the Clay City Times advertising for a new truck. The truck will replace the one that was stolen a few months back.

The only sealed bid received was submitted from Mann Chrysler, Dodge, Jeep of Maysville.

Judge Anderson opened the seal bid. The bid was for a 2018 2500 4x4 crew cab in the amount of \$28,533.00.

A motion was made by Magistrate Lockard seconded by Magistrate Gabbard to approve the bid submitted from Mann Chrysler, Dodge, Jeep of Maysville for a 2018 2500 4x4 crew cab truck in the amount of \$28,533.00.

Motion passes

Magistrate Combs – Aye

Magistrate Gabbard – Aye

Magistrate Lockard – Aye

Magistrate Patton – Aye

Magistrate Tipton – Aye

Magistrate Anderson – Aye

In addition to this motion Judge Anderson ask for a motion to include a goose neck ball to be installed on the truck.

A motion was made by Magistrate Gabbard seconded by Magistrate Patton to give authorization to install a goose neck ball on the truck up to \$500.00.

Motion passes

Magistrate Combs – Aye

Magistrate Gabbard – Aye

Magistrate Lockard – Aye

Magistrate Patton – Aye

Magistrate Tipton- Aye

Judge Anderson – Aye

Discussion of Site Ordinance 18-29-07

An Ordinance pertaining to the public health and safety of the environment by regulating the siting of solid waste management facilities in Powell County. The importance of having this site Ordinance is to better protect ourselves from unwanted dumps located within the county.

According to the records there was a 1st reading on the Ordinance back in July 2018.

A summary of this Ordinance will be published in this week's Clay City Times. The court will have the 2nd Reading of Ordinance #18-29-07 during a special called meeting on 1/18/19 at 4:00 p.m.

Discussion of Tiny Jones Road (CR-1240)

In the last meeting there has been question regarding how much of this particular road is a county road. Judge Anderson told members that he had looked at what is included in our current maintained system and it showed a distance of .1049. In looking it revealed that as late as 1998 that road was at a length of .35. Judge Anderson said he ask the former Road Foreman Charles Brooks about the road and he said the county has always maintained it. The Judge along with office employee Nancy Mann went through the Fiscal Courts books from 1998 up to when Judge Anderson took office and found no actions taken on this road to remove any portion or condemn any of it.

Based on the findings the road should be in good standing at .35 tenths that it shows on the 1998 map.

If effort to address this we need to serve the property owner with a letter stating that he needs to remove the log so the road is not blocked and if he does not respond to the letter then the Road Department can go remove the logs themselves so it can be open to its entirely.

Last month the court voted to re-affirm the road as shown in the 1998 transportation website map.

Treasurer ask the court to approve a budget transfer line that she prepared so former County Court Clerk Karen Graham could be paid to finish some book keeping in order to close out the 2018 books. There is a statute that the county has to pay to do so. Ms. Graham's term did not expire until the 6th of January and the new County Court Clerk Jackie Everman will start her term on the 7th of January. A motion was made by Magistrate Lockard seconded by Magistrate Gabbard to approve the budget transfer line in the amount of \$6,000.00 to pay former County Court Clerk Karen Graham to finish some book keeping to close her 2018 year.

Motion passes

Magistrate Combs – Aye

Magistrate Gabbard – Aye

Magistrate Lockard – Aye

Magistrate Patton – Aye

Magistrate Tipton – Aye

Judge Anderson - Aye

The budget transfer line shows as this:

01-9200-999 transfer to former county clerk closeout salary - \$6,000.00

01-5010-167 transfer from reserve for transfers - \$6,000.00

Memo to Supervisors:

Judge Anderson prepared a memo to share with all supervisors. Some of the topics on the memo include.

- Sick/Vacation
- Vehicles and who's driving them
- Vehicle additions and deletions
- Time sheets on payroll week
- Notification of time off
- Employee issue
- PO Numbers
- Holiday Policy
- Reporting Accidents
- Workman Compensation Policy
- Drug Testing
- Signing up in appropriate time for insurance
- Timely receipt of monies
- Inmates
- New Employees or change in employee status
- Pay Rate Changes

In a prior workshop Judge Anderson said that they had discussed recurring problems that we have. In addition to the paragraph talking about Vehicles and who's driving them Judge Anderson added that only authorized county employees should be driving a county vehicle. **No person that is not employed with the county or any of the jail inmates should be driving any county vehicle or equipment.**

A motion was made by Magistrate Combs seconded by Magistrate Patton to allow this memo to be shared with all departments.

Motion passes

Magistrate Combs – Aye

Magistrate Gabbard – Aye

Magistrate Lockard – Aye

Magistrate Patton – Aye

Magistrate Tipton – Aye

Judge Anderson – Aye

Discussion of the renewal of the Jail Promissory note (# 10623620) from Peoples Exchange Bank in the amount of \$353,225.00. This money was borrowed to pay for the jail construction payment.

Treasurer ask for court approval to pay the interest in the amount of \$13,052.45 to renew this note at Peoples Exchange Bank.

A motion was made by Magistrate Tipton seconded by Magistrate Gabbard to allow the Treasurer to pay the interest in the amount of \$13,052.45 to renew the note at Peoples Exchange Bank.

Motion passes

Magistrate Combs - Aye

Magistrate Gabbard – Aye

Magistrate Lockard – Aye

Magistrate Patton – Aye

Magistrate Tipton – Aye

Judge Anderson – Aye

Fiscal Court Committees

Judge Anderson said if you read in the job descriptions for a Magistrate to get the full compensation they have to serve on a committee. Judge Anderson said he hopes during this term that we use the committees in a lot greater detail and do more with them. Each one of the Magistrates will chair a committee. Depending on the issue another Magistrate along with Judge Anderson could also serve on it.

Judge Anderson appointment the following Magistrates to these committees

- **Magistrate Timmy Tipton – Transportation Committee**
- **Magistrate Dennis Combs – Emergency Services Committee**
- **Magistrate Donna Gabbard – Administration Committee**
- **Magistrate Mike Lockard – Building and Grounds Committee**
- **Magistrate Chad Patton – Jail Committee**

In the previous workshop they went over what they want to accomplish in having these committees. In the future the plans are for each chairman to give a report during the monthly meeting on what they did or what went on for that month as well let each Magistrate tell what has been going on in their district.

217

Other Business:

Bid opening for a Trauma Man

This bid was received on December 20th, 2018 at 10:00 a.m.

Judge Anderson opened the sealed bid that was submitted from SIMULAB Almost Human

The bid was for a Trauma Man system v5Purchase Program (includes \$8000 Tissue allowance and 3 year maintenance & support) - \$22,800.00

Articulating Head for Trauma Man - \$1,250.00

TraumaMan System v5 Battery Pack (502 amps) - \$320.00

System Battery Charger - \$100.00

Shipping & handling - \$125.00

Total of Bid - \$24,595.00

A motion was made by Magistrate Tipton seconded by Magistrate Gabbard to approve this bid for a TraumaMan in the amount of \$24,594.00 as long as CSEPP Director Kevin Babcock approves with the specifications and it is in the price range.

Motion passes

Magistrate Combs – Aye

Magistrate Gabbard – Aye

Magistrate Lockard – Aye

Magistrate Patton – Aye

Magistrate Tipton – Aye

Judge Anderson – Aye

Department Head Updates:

Magistrate Tipton told Road Foreman Daniel Clair that he would like to meet at the garage with the Road Department employees to inspect the work shop and meeting room and also go over the snow schedule route that they have been working on for the winter.

Mr. Clair made the court aware that the bypass on Mill Stone Road had opened today.

Judge Anderson told court that in our last bridge program Mill Stone was probably one of the most encrypted bridge we had remaining in the county road system. Through the bridge program we had accepted a bid and had the work completed and upon inspection the engineer was not happy with the work. The bridge was found to be deficient. The county agreed to put the detour back in and the abutments are good with the bridge.

We are still waiting on the repairs of Fife Lick and Little Hardwicks bridges. Hopefully in the next few months these bridges will be completed so we can close out the bridge program and get reimbursed.

Magistrate Lockard ask about the bridge on Adams Ridge Road.

Judge Anderson told court members that bridge and section of road were actually indeed Clay City streets up to about where Jerry Knox has the little house on the left and is approximately where county maintenance starts. The state is looking at re-doing the existing structure and is around ½ million dollars estimate on it. The state has applied for funding on this bridge.

Some of the concerns were for the first responders and fire trucks due to the weight limit on the bridge.

We need to make sure that all of the first responders have keys for gates to access the parkway in the

event of an emergency. Judge Anderson ask DES Emergency Director Steve Asbury to follow up with the first responders to make sure that they do know that the weight limit on the bridge had changed.

When we finish this bridge cycle we will be eligible for another cycle in the bridge program. Judge Anderson said he could see us taking the \$100,000.00 and partner up with Clay City and do all we can to fix this bridge.

Judge Anderson said that Adams Ridge and Woody Ware Road bridges are the two areas where we have the largest population effected by flooding. We have looked at several options to try and help elevate this and it is our goal to have a solution for these.

Solid Waste Coordinator Tim Snowden made court aware that the compactor was up and running. Judge Anderson ask Mr. Snowden to check on something to put on the truck to secure the garbage because he had a complaint on garbage being on the road. Judge Anderson ask Mr. Snowden to reach out to the company and see if they can put some kind of straps on the truck to secure the garbage. He also thanked them for the patience at the transfer station for the last 6 months.

DES Director Steve Asbury made the court aware that the 2nd quarter work plan is complete. He also said that they will be seeing a public notice in the paper which is a standard notice required by LEPC. Magistrate Lockard ask him if the siren by the former Kathy's country kitchen was working. He said he is still waiting to see if he can get a used siren off of Madison County to replace the old siren.

Ambulance Director Nathan Hall presented each Magistrate with a proposal.
No Action or discussion was made.
With no further discussion a motion was made by Magistrate Tipton seconded by Magistrate Lockard to adjourn.

- Motion passes**
- Magistrate Combs – Aye**
- Magistrate Gabbard – Aye**
- Magistrate Lockard – Aye**
- Magistrate Patton – Aye**
- Magistrate Tipton – Aye**
- Judge Anderson - Aye**

James Anderson

Dennis Combs
Dennis Combs

Donna Gabbard
Mike Lockard

Mike Lockard

Chad Patton
Chad Patton

Timmy Tipton